

## Application Checklist

Use this checklist prior to completing your application to our program.

- Reviewed all the pages on the website and read through the relevant linked PDF files including FAQs.
- Attended Student Fair and/or Open House.
- Reached out to program directors to clarify questions if needed.
- Recommendations requested early for DICAS submission.
- Understand the application process applying to the URI-Sodexo GP program (if applicable).
- Understand the application process applying to the Sodexo internship program (if applicable).
- DICAS application complete with all sections filled out in detail.
- Grades from all colleges are entered and GPAs are calculated correctly.
- Work, volunteer, and other experiences have estimated hours listed.
- Personal statement well crafted, proofread, and includes why applying to our program specifically.
- Electronic portfolio completed highlighting accomplishments, website address and if applicable, password, added to DICAS in question section.
- Region preferences and additional details added to DICAS in question section. Decide on Regions to apply and if relocation is an option.
- Application fee requirement reviewed, and correct amount submitted online.
- Reviewed pre-select option and D&D Digital Matching information and codes.