

Policy	Access to Personal Files
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Dietetic interns are permitted to examine their own personal records upon scheduling an appointment with the internship director. The intern may examine the record with the director present, only.

The intern will not be permitted to examine the following documents that may be part of the file:

Letters of recommendation from previous employers, instructors and other parties used by the intern as references.

Papers related to legal or investigative matters.

Data that needs to be professionally interpreted (such as raw test scores, medical information, or other data of this nature).

The intern may obtain a copy of the following documents:

- Evaluations completed by members of the internship faculty

- Results of the examinations taken during the internship program

- Assignments completed during the internship program